

Coffs Harbour Boardriders Club COVID-19 Safety Plan Effective 17th July, 2020

ORGANISATION DETAILS

Organisation Name: Coffs Harbour Boardriders Club
 Club Secretary – Amy Goode
 Vice President- Andrew Lindsay

Plan completed by: Coffs Harbour Boardriders Club

Approved by: Surfing NSW

Wellbeing of staff and visitors

<p>Exclude staff, volunteers, parents/carers and participants who are unwell.</p>	<p>Ensure and recommend the person who are unwell, stays at home, gets tested and self-isolates, through CHBC's FB page contest announcement.</p> <p>Processes are in place to exclude participants (including spectators and officials) if they have visited Victoria in the 14 days prior.</p> <p>Processes are in place to exclude participants (including spectators and officials) if they have attended any of the reported case locations listed on the NSW Health website.</p> <p>Take all reasonable steps to minimise the number of spectators attending community sport events.</p>
<p>Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning and how to manage a sick visitor.</p>	<p>Provide members with relevant information about COVID-19 and what to do if they become unwell. Provide links and further safety info and gather participants and spectators details.</p>
<p>Display conditions of entry (website, social media, venue entry).</p>	<p>This will be published on Coffs Harbour Boardriders' Facebook page and emailed out</p>
<p>Display conditions of entry (website, social media, venue entry).</p>	<p>This will be emailed out and published on the FB page, advising format rules to safeguard from COVID-19, including social distancing and "Arrive, Surf, Leave" policy.</p>
<p>If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.</p>	<p>The beaches are hired via the councils and close communication with the local lifeguards will be completed, prior to the competition and on competition day.</p>
<p>Ensure COVID-19 Safety Plans are in place, where relevant, for:</p> <ul style="list-style-type: none"> • Swimming pools • Gyms • Restaurants and cafes 	<p>N/A</p>

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Physical distancing

Ensure the number of people in a facility does not exceed one person per 4 square metres (including volunteers and spectators). Or to want ever NSW State Government Covid regulations require.	The event is outdoors but to ensure that the one person per 4 square metre rule is achieved and maintained, two marquees will be used and the with social distancing signage. Or to whatever NSW State Government Covid regulations require.
Minimise co-mingling of participants from different Games and timeslots where possible.	This will be achieved by grouping and staggering divisions and competitors being urged to head home after their division is completed, using the "Arrive, Surf, Leave" policy.
Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance. Have strategies in place to prevent spectators from different games and timeslots co-mingling Or to want ever NSW State Government Covid regulations require.	The 1.5 metre physical distancing rule will be published on the Facebook page and on the competition, day will be reinforced via Club management and posted social distance signage. Or to want ever NSW State Government Covid regulations require.
Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times	This will be achieved by grouping and staggering age divisions and encouraging all to go free surfing before the heats start.
Reduce crowding wherever possible and promote physical distancing with markers on the floor.	The judging area and surfers' area will be seperate. Each area will be marked out via a tent or beach cones.
Assess the safe capacity of communal facilities such as showers, change rooms and lockers. Communicate this at their entrance and have strategies in place to reduce crowding and promote physical distancing.	This will be published on the Club's Website, socials and e.Mailed. Marquees are the only shared community facility and competitors will be encouraged to arrive ready. "Arrive, Surf, Leave" policy will be followed.
Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.	This will be published on the Club's Website, socials and emailed to competitors plus reinforced on the day. Competitors will be encouraged to arrive ready for their heat and change afterwards on the beach or at home.
Use telephone or video platforms for essential staff meetings where practical	Meetings are held by Messenger Chat phone calls and Zoom.

Review regular business deliveries and request contactless delivery and invoicing where practical.	Noted and this is a low touch point for boardrider clubs

Hygiene and cleaning

Adopt good hand hygiene practices.	COVID-19 officer to ensure the simple washing technique is sent out to all members, hand sanitiser will be available at all tents and high traffic areas
Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.	Hand sanitiser will be available in the marquees.
Ensure bathrooms are well stocked with hand soap and paper towels.	Alert council before each contest to ensure toilets have been stocked up and stock up our self if required
Provide visual aids above hand wash basins to support effective hand washing.	We will erect such signs at an area on beach and reinforce the 20sec wash advice.
Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.	This will be e.Mailed, put on website and placed on posted on Coffs Harbour Boardriders' Facebook page, leading up to the competition. All sharing of equipment, drink bottles, food and towels will be avoided.
Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.	All rash shirts to be washed in a sanitised bucket after each use.
Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.	Coffs Harbour Boardriders' equipment and related items will be cleaned regularly.
Clean areas used for high intensity sports with detergent and disinfectant after each use.	A surfing competition area would not be applicable for this.
Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between uses.	Alert all members to bring their own equipment and not to share with anyone. If required will be cleaned by the COVID-19 officer.
Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.	Hand Sanitiser will be available at the marquees.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.	Competition rashies will be rinsed in water with disinfectant to manufactures specifications after each use.
Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.	Hand Sanitiser will be available at the Coffs Harbour Boardriders' marquees and hand hygiene will be adhered to at all times.
Encourage contactless payment options.	Make sure all members have paid online before the next contest or Training session.

Record keeping

Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities for a period of at least 28 days. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.	All competitors will be required to fill out their entry form online with these details. In addition to this, all spectators & volunteers will be required to record their name and contact details with the Club.
Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.	This will be published on The Club's Facebook page and competitors and spectators will be encouraged to download the COVIDSafe App via socials and direct email to members.
Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.	The Association will provide all information required by NSW Health if evidence of a positive case of COVID-19 is reported to the Club.